

GERMANY

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Tourist Visa:

- Valid passport with atleast 6 months validity from the date of travel
- 1 Form along with declaration format to be filled and signed the passenger in his own handwriting.
- 2 Photos
- Covering letter(one by applicant on blank sheet, another on company letterhead where applicant is working).
- Return Ticket
- Exchange Or Credit Card Copy
- Insurance.
- Hotel confirmation from Germany
- Personal IT papers latest 3 years
- IT return of the Company (last 3 years)
- Bank statement of the Company - last 6 months.
- Bank statement of the applicant - last 6 months.
- Last six months salary slip
- In cases where husband and wife are applying together, if the name of spouse is not endorsed in the passport, copy of marriage certificate must be provided
- Ration card copy (translated in English) OR Voter ID card of pax
- Photocopy of each page of all passports (Fresh and old), if not given Rs 50/- per booklet shall be charged.
- Salary slip of last 6 months.
- Occupation Proof.

NOTE: If pax going to meet relative there the relative to send original sponsorship ltr from there known as Deaccuiel obtained from townhall in germany.

Fees Visa Fee Rs 3600/- VFS 610

Time Taken Interviewers - 2 days after interview

Non-interviewers - 4 to 6 days.

Pax not been to schengen atleast two times in last two years, to come personally for the interview

Applicants coming for the interview are required to carry the original documents which

were submitted in the embassy at the time of submission and also a set of zerox copy of the same. Any other document /personal belongings/ mobile phones will not at all be allowed to be carried inside the premises of the emb

Bussines Visa:

- Valid passport with atleast 6 months validity from the date of travel
- 1 Form along with declaration format to be filled and signed the passenger in his own handwriting
- 2 Photos with white background
- Covering letter - One from the Company in which pax is working
- another from the pax on an A4 paper in detail
- Return Ticket
- Duly signed Invitation (faxed or scanned) from Germany to the embassy in Delhi, directly with 1 copy to us with documents. (Email invitation not acceptable).
- Hotel Confirmation
- Insurance.
- Exchange OR Credit Card Copy.
- Employment proof - Last six month salary slip, if employed OR if Director Ship /Memorandum of Articles), if director / owner.
- Personal and Company IT papers latest 3 years.
- Latest Company and personal Bank Statement for Last 6 months.
- In cases where husband and wife are applying together, if the name of spouse is not endorsed in the passport, copy of marriage certificate must be provided
- Original passport along with all old passports
- Photocopy of each page of all passports (Fresh and old), if not given Rs 50/- per booklet shall be charged.

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