

CANADA (Delhi) (VFS - Mumbai)

Mumbai Address: VFS Add: Stadium House, 1st Floor, Above Kaysons Sarees, Church gate, Mumbai 20.

Tel: 022 – 3254 8551 / 53

Email ID: info@vfs-canada.co.in

High Commission Email: delhi.im.temp-enquiry@international.gc.ca

Website: www.vfs-canada.co.in

New Delhi Address: 7/8, Shantipath, New Delhi. Tel : 41782000 Fax : 41782031

Email : delhi@dfait-maeci.gc.ca

TOURIST Visa:

- * Original Passport with minimum 6 months validity (Attach all the old passports if applicable)
- * 1 Form (to be filled online and sent along with the barcode receipt automatically generated after clicking VALIDATE button on the visa form) with family detail sheet.
- * 3 Photos with white background with 2 x 2 inches, should be clear with white background & Matt finish
- * Covering Letter from the pax stating the purpose & duration of visit
- * Last 3 years IT papers (Co's as well as Personal)
- * Last 6 months Bank Statements (Co's as well as Personal – Showing maximum balance)
- * Salary Slip (last 6 months)
- * Company Registration Certificate, Partnership Deed, Memorandum Of Articles of Association, Certification of Incorporation, etc....
- * Sponsorship if visiting relatives or friends
- * If visiting to a relative then proof of invitor's (Invitation Letter, Canadian Permanent Resident Card Copy, Citizenship Card Copy, Passport Copy, Proof of Invitor's existing Funds & Proof of Employment)
- * Bonafide Certificate of Children studying in School OR College
- * Consent letter from Parents/Guardian if below 18 years and travelling alone
- * Foreign Exchange endorsement on the passport OR International Credit Card Copy
- * Detailed itinerary
- * Proof of hotel reservation
- * Insurance

Note: If Family visit then following documents required from sponsor:

- a. Notarised invitation
 - b. IMM 1000/.
 - c. Passport and Work/Residence Permit copy.
 - d. RECENT T-4 (Notice of Assessment).
- Proof of Employment
Proof of invitores existing funds

Draft in favour of CANADIAN HIGH COMMISSION, payable at New Delhi / Mumbai to be sent with documents.

- 1) Separate Passport for each applicants
- 2) Visa not issued on inserts
- 3) Family Fee Rs. 17,500/- with children below 18 years.
- 4) 1 Form for family with children below 18 years.
- 5) If the Pax is above 60 years, his documents can be processed in the drop box, provided the following documents should be given:
 - a. Notarised invitation from sponsor.
 - b. IMM 1000/ passport copy of the sponsor.
 - c. RECENT T-4 (notice of assessment) of the sponsor.

BUSINESS Visa

- * Original Passport with minimum 6 months validity (Attach all the old passports if applicable)
- * 1 Form (to be filled online and sent along with the barcode receipt automatically generated after clicking VALIDATE button on the visa form) with family detail sheet.
- * 3 Photos with white background with 2 x 2 inches, should be clear with white background & Matt finish
- * Covering Letter from the pax stating the purpose & duration of visit
- * Proof of ongoing activities between Canadian Company & applicant such as Business Correspondence,
Contract between both the companies, Shipment Orders / Invoices / Bills of lading for goods sold
- * Last 3 years IT papers (Co's as well as Personal)
- * Last 6 months Bank Statements (Co's as well as Personal – Showing maximum balance)
- * Salary Slip (last 6 months)
- * Proof of Employment
- * Proof of Ongoing Business activities between Canadian company and applicant
- * Contract between applicant business and Canadian business

Rs. 3280/- for Single entry

Rs. 6560/- for multiple entry

VFS Charges Rs 700/-

Note: Family Detail Form is separate for Business/Tourist/Visitor category and Work visa category. Please send it typed not hand written.

Submission Timings: Mon – Fri: 08:00 A.M. – 10:30A.M.

Collection Timings : Mon – Fri: 05:30 P.M. – 06:30P.M.

Time Taken : 07 - 11 working Days

NOTE: Family Details form to be filled of each applicant.

: Front page of the Passport copy

: DD copy is required

* Application form duly filled & signed by applicant.