

SWITZERLAND (Mumbai) (Applied through VFS)

Add: 102, 10th Floor, Maker Chambers IV, Nariman Point, and Mumbai – 400 021.

Tel: 022 – 2288 4563 / 64 / 65 Fax: 022 – 2285 6566

VFS- THE NEW SHREYAS HSE, PLOT NO.25, DADY SHETH LANE, CHOWPATTY BAND STAND,
BABULNATH, MUMBAI – 400007 INDIA TEL: 66103407

Website: <http://www.vfs-ch-in.com>

Website: www.bfm.admin.ch (TO DOWN LOAD FORM) Schengen – 12DEC2008

Tourist Visa

- * Original Passport with minimum 6 months validity (Attach all the old passports if applicable)
- * 2 Photos with white background
- * Covering Letter from the pax stating the purpose & duration of visit
- * Last 3 years IT papers (Company's as well as Personal)
- * Last 6 months Bank Statements (Company's as well as Personal)
- * Company Registration Certificate, Partnership Deed, Memorandum of Articles of Association, Certification of Incorporation, etc...
- * Bonafide Certificate of Children studying in School OR College
- * Hotel Confirmation from Switzerland and to be faxed directly to the embassy
- * Tour Itinerary
- * Overseas Medical Policy for above 60 years
- * Return Confirmed Tickets
- * Foreign Exchange Endorsement OR International Credit Card Copy
- * Disclaimer form and medical declaration form signed by the passenger.

Note :

- If applicant is employed then, Evidence of financial status which includes letter from employer (NOC certificate), pay slips, original Income Tax Returns for last 3 years, original bank books/statements for last 6 months.
- If applicant is self employed then, company documentation such as registration of company, partnership deed, tax registration and certificates.
- If Student then NOC / Holiday List Circular from School/College.
- if passenger is accompanied by kids then student identity card of kid is required.
- If passenger retired then retirement proof is MUST.
- For honey moon couples original marriage certificate not required, apart from marriage card from both sides 10 marriage photos with the couple and family are to be submitted. Honeymoon couples can only apply for visa after marriage.

Business Visa

- * Original Passport with minimum 6 months validity (Attach all the old passports if applicable)
- * 2 Photos with white background
- * Covering Letter from the pax stating the purpose & duration of visit
- * Last 3 years IT papers (Company's as well as Personal)
- * Last 3 months Bank Statements (Company's as well as Personal)
- * Company Registration Certificate, Partnership Deed, Memorandum of Articles of Association, Certification of Incorporation, etc...
- * Bonafide Certificate of Children studying in School OR College
- * Invitation Letter from Switzerland and to be faxed directly to the embassy
- * Tour Itinerary
- * Overseas Medical Policy for above 6 years
- * Return Confirmed Tickets
- * Foreign Exchange Endorsement OR International Credit Card Copy

Note: If a child not traveling with parents AFFIDAVIT required signed by his/her parents (NOC Letter).

IMP: Visas for Schengen Countries, U.K., & U.S.A., to be obtained First in case if the applicant is traveling to any of these country.

NOTE: Pay Order Form to be filled in Duplicate.

D.D.: "THE CONSULATE GENERAL OF SWITZERLAND", MUMBAI (01 DD per family)

FeesRs. 3800/-

VFS Charges Rs 610/- draft to be sent in our favour with all documents.

Time Taken 8 to 12 days

Please note that the pax will be called for an interview if he/she has not travelled to any of the below countries at any time: USA/ UK/ Canada/ Australia/ Newzealand/ Schengen.
